

Parma Academy
(An Ohio Not-for-Profit Corporation)

BOARD MEETING

MINUTES

Parma Academy (the “School”) held a Regular Board Meeting (the “meeting”) on June 10, 2024 at 12925 Corporate Drive, Parma, 44130.

Board Members in Attendance:

Jonathan Petrea, Treasurer
Diane Faehnrich, Vice Chairwoman
Kimberly Bartlett, Chairwoman

Board Members not in Attendance:

Mary Galinas
Mark Sanzotta, Secretary

Guests in Attendance:

Kodie Keller, Sponsor Representative, Charter School Specialists
Wendy Copen, RVP, ACCEL Schools
Brian Hessey, School Leader, Gateway Online Academy of Ohio, guest
Michael Johns, guest
Lesley Gillen, Massa Financial Solutions, via Zoom
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Chairwoman Bartlett called the meeting to order at 6:00 p.m.

2. Roll Call of Members Present

Chairwoman Bartlett requested a roll call of members. She noted there was a quorum present.

3. Review/Acceptance of Agenda

The Agenda of the June 10, 2024, Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Petrea to adopt the Agenda for the June 10, 2024, Board Meeting without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

4. Pandas of the Month

There were no pandas of the month with school not being in session.

5. Reports and Updates

a. Head of School Report

i. Head of School Report

ii. Discussion, Harassment, Intimidation & Bullying Report, January through June 2024

Mrs. Copen provided the Head of School Report. There has been improvement in Reading and Math scores. The third-grade reading test results will be known soon.

Out of 29 students, 13 passed in the fall.

There are approximately 160 students enrolled for next year. There are approximately 30 Special Education students on IEPs; there are four on 504 plans.

The Awards Day was held May 23rd.

There were no incidents of Harassment, Intimidation, and Bullying to report.

There are no residency verification flags.

The new office manager will begin Monday. A new principals has been hired and will start next Monday. There was a video statement from the new principal.

b. Management Company Report (Mrs. Copen, ACCEL Schools)

i. Superintendent's Residency Verification Update

Mrs. Copen provided the Management Company Report. There are no new verifications. Shayla Ivezzy will be joining the School as new principal.

The light bulbs were replaced in the parking lot. The fall will reveal if another light is needed.

c. Sponsor Report (St. Aloysius-Charter School Specialists)

i. Discussion, At-A-Glance Report, June 2024

ii. Discussion, Sponsor Connection, June 2024

Ms. Keller provided the Sponsor Report. There are deadlines for services in the Sponsor Connection.

More Special Education Office Hours with Ms. Scarponi will be planned.

They are wrapping up compliance items.

d. Treasurer Report (Massa Financial Solutions)

i. Discussion, May 2024 Financial Statements

Ms. Gillen provided the Treasurer Report. The May financials were provided in the meeting materials. The School has a cash balance over about \$42,000, the School was paid out on an FTE of about 167. The Aging is in 0-30 day with exception of Creative Playrooms and ACCEL.

e. Legal Update (Callender Law Group)

June 2024 Legal Updates

Discussion, New Business

There was a review of the resolutions on the agenda.

f. Acceptance of Reports

A discussion was had about acceptance of the reports. Upon Motion duly made by Member Faehnrich for the acceptance of reports, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

6. Committee Reports, if submitted

a. Executive Committee

b. Audit & Finance Committee

None.

7. Old Business

None.

8. New Business

a. Discussion, Adoption/Approval of Minutes, May 13, 2024 Board meeting

The Minutes of the May 13, 2024, Board meeting was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Minutes of the May 13, 2024, Board meeting without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

b. Discussion, Adoption/Approval of Parent/Student Handbook, 2024/2025 Academic Year

The Parent/Student Handbook for the 2024/2025 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Parent/Student Handbook for the 2024/2025 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

c. Discussion, Adoption/Approval of Plans for Completion of Makeup Days via Online Delivery, 2024/2025 Academic Year

The Plans for Completion of Makeup Days via Online Delivery for the 2024/2025 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Plans for Completion of Makeup Days via Online Delivery for the 2024/2025 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

d. Discussion, Adoption/Approval of Academic Prevention/Intervention Policy, 2024/2025 Academic Year

The Academic Prevention/Intervention Policy for the 2024/2025 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Academic Prevention/Intervention Policy for the 2024/2025 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

e. Discussion, Adoption/Approval of Parent/Family/Caregiver Engagement Policy and Plan, 2024/2025 Academic Year

The Parent/Family/Caregiver Engagement Policy and Plan for the 2024/2025 Academic Year was

brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the Parent/Family/Caregiver Engagement Policy and Plan for the 2024/2025 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

f. Discussion, Adoption/Approval of School Visitor Policy, 2024/2025 Academic Year

The School Visitor Policy for the 2024/2025 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Faehnrich to adopt the School Visitor Policy for the 2024/2025 Academic Year without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of the members present.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

9. Open Discussion/Public Comment

There was a discussion about teachers returning for the school year.

10. Date/Time/Location of Next Meeting: Scheduled for Monday, [August 12, 2024](#) at 6:00 p.m. Eastern at Parma Academy, 12925 Corporate Drive, Parma 44130.

11. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Faehnrich to adjourn the June 10, 2024, Board meeting of Parma Academy without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative vote of members present. The meeting adjourned at 6:19 p.m.

Board Member Name	AYE	NAY	OTHER (Not Present, Abstain, etc.)
Diane Faehnrich	X		
Mary Galinas			Not Present
Jonathan Petrea	X		
Mark Sanzotta			Not Present
Kimberly Bartlett, Chairwoman	X		

APPROVAL AND ADOPTION OF MINUTES


Motion to approve and adopt minutes of the June 10, 2024 Regular Board meeting of

Parma Academy, with without amendment(s)

Made by FAEHNRIKH, Seconded by PETREA.

Roll Call Board Member Name/Initials	AYE	NAY	Other (Abstain, not present, etc.)
Diane Faehnrich	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Kimberly Bartlett, Chairwoman	✓		

Executed and adopted by a vote of the Board on this 21st day of August, 2024.



Kimberly Bartlett, Chairwoman
Parma Academy