

Parma Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING
MINUTES

Parma Academy (the “School”) held a Regular Board Meeting (the “meeting”) on January 13, 2025 at 12925 Corporate Drive, Parma, 44130.

Board Members in Attendance:

Mary Galinas
Jonathan Petrea, Treasurer
Diane Faehnrich, Vice Chairwoman
Kimberly Bartlett, Chairwoman

Board Members Not in Attendance:

Mark Sanzotta, Secretary

Guests in Attendance:

Kodie Keller, Sponsor Representative, Charter School Specialists
Timothy Cole, Head of School, Parma Academy
Wendy Copen, RVP, ACCEL Schools
Lesley Gillen, Massa Financial Solutions – via Zoom
Jonathon L. McGee, Callender Law Group
Parents and Teachers, and Pandas of the Month of Parma Academy

1. Sign-in / A Call to order

Chair Bartlett called the meeting to order at 6:05 p.m.

2. Roll Call of Members Present

Chair Bartlett requested a roll call of members. She noted there was a quorum present.

3. Review/Acceptance of Agenda

The Agenda of the January 13, 2025, Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Faehnrich to adopt the Agenda for the January 13, 2025, Board Meeting without amendment, seconded by Member Petrea, the Motion passed by unanimous affirmative roll call vote.

Board Member Name	AYE	NAY	OTHER <i>(Abstain, Not Present, etc.)</i>
Diane Faehnrich	X		
Mary Galinas	X		
Jonathan Petrea	X		
Mark Sanzotta			<i>Not Present</i>
Kimberly Bartlett, Chairwoman	X		

4. Reports and Updates

- a. Head of School Report/Management Company Report (ACCEL Schools)
 - i. *Head of School Report*

The Head of School Report was provided by Wendy Copan, ACCEL Schools.

The Pandas of the Month were introduced by school staff. Ms. Ramos was recognized as the Staffer of the Month.

Mid-year diagnostics are underway. She reviewed school events.

Chair Bartlett asked about gifted services and a discussion ensued.

- b. Sponsor Report (St. Aloysius-Charter School Specialists)
 - i. *Discussion, At-A-Glance Report, November 2024*
 - ii. *Discussion, Sponsor Connection, November 2024*

Ms. Keller, Charter School Specialists, provided the Sponsor Report. She reviewed the Sponsor materials included in the board packet. The Corrective Action Plan (CAP) letter was reviewed; it was noted that the CAP is due on January 15. Mr. McGee noted that the CAP is to be presented to the Board for approval under New Business.

- c. Treasurer Report (Massa Financial)
 - i. *Discussion, October 2024 Financial Statement*

Ms. Gillen provided the Treasurer Report. The November and December financials were provided in the meeting materials and were reviewed. The School has a cash balance under about \$38,000. The School was paid out on an FTE of about 158 and 157, respectively for November and December. The aging is 0-30 except for ACCEL. The audit has been sent to the Auditor of State.

- d. Legal Update (Callender Law Group)

The Legal Update was provided by Mr. McGee. There was a review of New Business Items which were discussed.

5. Old Business

None.

6. New Business

New Business items '7.a' through '7.e' were brought forward for consideration by the Board.

- a. *Discussion, Adoption/Approval of Minutes, November 11, 2024, Board meeting*
- b. *Resolution, Adoption/Approval of School Meal Program, Summer Months 2025*
- c. *Resolution, Adoption/Approval of Special Education Model Policies and Procedures, update*
- d. *Resolution, Adoption/Approval of Corrective Action Plan, due January 15, 2025*
- e. *Acceptance of Reports and Updates*

A discussion was had on the items during the Legal Update. Upon Motion duly made by Member Petrea to adopt the New Business items ‘6.a’ through ‘6.e’ without amendment, seconded by Member Faehnrich, the Motion passed by unanimous affirmative roll call vote.

Board Member Name	AYE	NAY	OTHER <i>(Abstain, Not Present, etc.)</i>
Diane Faehnrich	X		
Mary Galinas	X		
Jonathan Petrea	X		
Mark Sanzotta			<i>Not Present</i>
Kimberly Bartlett, Chairwoman	X		

7. Open Discussion/Public Comment

None.

8. Date/time for next meeting/location: Currently scheduled for [March 10, 2025](#), at 6:00 p.m. Eastern at Parma Academy 12925 Corporate Drive, Parma 44130

9. Adjournment

There being no further business to come before the Board, upon Motion duly made by Member Faehnrich to adjourn the January 13, 2025, Board meeting of Parma Academy, seconded by Member Petrea, the Motion passed by unanimous affirmative vote. The meeting adjourned at 6:50 p.m.

Board Member Name	AYE	NAY	OTHER <i>(Abstain, Not Present, etc.)</i>
Diane Faehnrich	X		
Mary Galinas	X		
Jonathan Petrea	X		
Mark Sanzotta			<i>Not Present</i>
Kimberly Bartlett, Chairwoman	X		

APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the January 13, 2025, Regular Board meeting of

Parma Academy, with/without amendment(s)

Made by PETREA, Seconded by SANZOTTA.

Roll Call Board Member Name	AYE	NAY	Other <i>(Abstain, not present, etc.)</i>
Diane Faehnrich	✓		
Mary Galinas	✓		
Jonathan Petrea	✓		
Mark Sanzotta	✓		
Kimberly Bartlett, Chairwoman	✓		

Executed and adopted by a vote of the Board on this 10th day of MARCH, 2025.



Kimberly Bartlett, Chairwoman
Parma Academy